

American Rescue Plan County Funding Request

HHSA ADMIN TEMP STAFF

Operational Priority: 1: Essential
 2: High-Impact
 3: Nice to Have

Timing Priority: 1: Urgent
 2: 6 months – 1 year
 3: 1 – 2 years
 4: Long-term

Total Project Budget: \$75,000 ARPA Funding Request: \$75,000

Yes No Is there FEMA, State or other Direct or Grant Funding available? If Yes, please Specify below

Other Funding Source: _____
Other Funding Source: _____
Other Funding Source: _____

Other Source Amount: _____
Other Source Amount: _____
Other Source Amount: _____

OTHER FUNDING INFORMATION

N/A

PROJECT DESCRIPTION

The high volume of grants and additional COVID-19 related funding received has created a backlog of administrative activities within HHSA. This funding would be used to hire a temporary Accountant to assist with tracking, reporting, and validation of COVID-19 expenditures.

NEXUS TO ARPA GUIDELINES

- | Support Public Health Response | Address Negative Economic Impacts | Equity-Focused Services | Infrastructure Improvements | Other |
|--|---|--|---|--|
| <input checked="" type="checkbox"/> COVID Mitigation & Containment | <input type="checkbox"/> Assistance to Workers & Families | <input type="checkbox"/> Health & Social Svcs. | <input type="checkbox"/> Water Infrastructure | <input type="checkbox"/> Please describe nexus to COVID-19 below |
| <input type="checkbox"/> Medical Expenses | <input type="checkbox"/> Small Business Assistance | <input checked="" type="checkbox"/> Housing & homelessness | <input type="checkbox"/> Sewer Infrastructure | |
| <input type="checkbox"/> Behavioral Healthcare | <input type="checkbox"/> Economic Relief Program | <input type="checkbox"/> Childhood health & welfare | <input type="checkbox"/> Broadband Infrastructure | |
| <input checked="" type="checkbox"/> Public Health & Safety | <input type="checkbox"/> Impacted Industries | <input type="checkbox"/> Education | | |
| | | | | |

This project will primarily support Public Health and Housing fiscal staff with COVID-19 funding reports, reconciliation, and journals.

NEXUS TO BOARD OBJECTIVES & COUNTY PRIORITIES / COMMUNITY IMPACT

Board Objectives (select any that apply)

- Fiscal Stability / Core Svcs. Emergency Preparedness Economic Development Broadband
 Cannabis Housing Homelessness

County Priorities (select any that apply)

- Costs related to COVID-19 response Encourage economic recovery Provide long-term benefits to County

Significant financial support has been identified within Nevada County related to public health response to COVID-19, securing and sustaining affordable housing, and preventing homelessness. This project will assist these efforts by ensuring accurate accounting, reporting, and reconciliation of costs amongst a variety of funding sources.

OPERATIONAL IMPACT

Will the funds be used to pay for a direct county cost or cost incurred by others? County Cost Other Cost

Adding a temporary accountant position to HHSA will provide significant support to administrative staff who have been overburdened with the influx of additional funding to an already busy workload.

PROJECT TIMELINE / READINESS

As soon as funding is approved we would start recruitment to fill a temporary Accountant.

ORG CODE

In what Org Code will project expenditures be incurred?

Fund	SBU	Ofc2	Sub
1589	50101	491	1000

PROJECT POINT OF CONTACT

Name and title: Erin Mettler, Chief Fiscal/Administrative Officer

Dept. Head Signature:

APPROVED

By Ryan Gruver at 4:15 pm, May 28, 2021
