

Schedule Inspections 24/7

It's Quick

It's Easy

No Login Required



1

Home **Building** Planning Code Compliance Environmental Health Public Works Cannabis

Search Permits

Go to the permit portal: permits.mynevadacounty.com/CitizenAccess
Click on **Building** near the top of the page.

* Note: Cutoff time for next-day inspections is Midnight.

2

Type in only the permit number under General search, then click Search.

3

Select the green button labeled Permit Process Menu and click on Inspections.

4

Inspections

At the time you schedule an inspection it is not available on line until the scheduled time.

Upcoming
[Schedule or Request an Inspection](#)

Now click on the blue text [Schedule or Request an Inspection](#).

5

Page through the list to find the desired inspection. You may need to choose an inspection category. Then click Continue.

6

Choose a date. Available days are in dark blue.

Now select the time bubble.

Note: If both date and time not available then day is full and choose another date.

Then click Continue.

7

Next is Location and Contact.

Verify the location of the job site and if the contact person is correct. If not, click on Change contact and enter correct information.

Then click Continue.

8

Double check the Inspection time.

To add notes for the inspector, such as a gate code, or morning/afternoon request, click [Include Additional Notes](#).

Once complete, select [Finish](#). To schedule multiple inspections, repeat Steps 3-8.

9

For inspection time window

As early as 7:30 a.m. the day of the inspection:
A. Go to the portal. At the top banner menu, click on [Today's Inspections](#). Find your permit number on the list.
B. Or, follow Steps 1-3. Under inspections, see Upcoming and then find the inspection and Estimated Arrival Time.

*Note: Inspection time is beginning of two-hour window